

S E C R E T

DD/S&amp;T# 5289-79

OSO-1748-79  
15 October 1979

MEMORANDUM FOR: Chief, Administrative Staff/DDS&T

FROM: Jerry Ferentinos  
Chief, Support Staff, OSO/DDS&T

SUBJECT: Restricted Use of Privately Owned Vehicles

1. On 12 October 1979, we received a request from your office to comment on specific areas of a proposed policy of restricted use of POV's on official business. The following is keyed to that request: [redacted] 25X1

a. At what level should approval be required?: It is our feeling that existing approval authorities are adequate (i.e., group and staff chief level). 25X1

b. Should we reimburse for mileage over routes with shuttle service?: In the case of OSO employees, we feel that reimbursement should continue even though the route may be serviced by shuttle service. OSO offices are located in Headquarters Building [redacted] 25X1

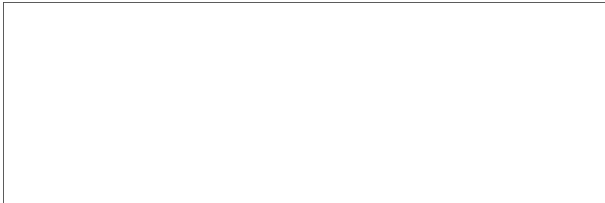
[redacted] Events often occur which require officers from each of these locations to travel to one of the other sites on immediate notice. To wait for the infrequent shuttle service could cause delays in maintaining operations abroad. 25X1

c. Should the use of u-drive-it official vehicles be encouraged?: OSO currently does encourage the use of official vehicles. However, only a limited number of vehicles are available at each of our locations. In order to insure that enough vehicles are available, the authorized TVA would have to be increased considerably. It is our feeling that acquisition costs of additional official vehicles would not offset the amount paid in reimbursement for use of POV's nor would an energy saving be realized. 25X1

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d. To what extent should we resort to regulatory issuance to enforce policy?: It would appear that a policy paper would carry the same weight as a regulation change. For this subject, a change of regulation should not be necessary.



25X1